



GOVERNMENT OF NAGALAND
DIRECTORATE OF INFORMATION TECHNOLOGY AND COMMUNICATION
(Below New Secretariat) Thizama Road
Nagaland: Kohima 797001

No. DITC/Firms-1/2013

Dated Kohima, the 22nd Sept 2022

Notice Inviting Application from IT firms for empanelment

Interested IT firms operating within the State are invited for empanelment under the following term and conditions

1. Interested IT firms must submit / upload through the website <https://ditc.nagaland.gov.in> in the following documents:
 - I. Valid trade license.
 - II. PAN card of the proprietor / company.
 - III. Up to date GST clearance certificate as per the format of the Finance Department O.M. No. FIN/REV-3/GST/1/08 (Pt.1) (Vol.1) Dated 27.09.2019
 - IV. List of technical manpower in the format provided.
 - V. Audited balance sheet Statement for the financial year 2021-2022.
2. The IT Firms who have been empanelled vide No. IT&C/5-12/04(Pt) 25.09.2020 need to re-apply.
3. Empanelment of IT firms will be done on the basis of good antecedents and the capability of the firm to supply, execute and provide after sales services in the State. District covered by the firms needs to be selected during registration.
4. All interested firms has to pay online registration / application fees amounting to Rs.10,000.00 (Ten Thousand only) which is non-refundable through online payment system.
5. The registration of online empanelment of IT firms will start from 26th Sept 2022, 12.00 PM till 10th October 2022, 2.00 PM.
6. The empanelment will be valid for period of 2(two) years starting from the date of Notification.
7. The selected IT empaneled firms, after due verification by the Department of IT&C and being notified in the Shortlist, are to submit to this office, a Performance Bank Guarantee (PBG) in prescribed format for an amount Rs.1,00,000.00 (Rupees One Lakhs only) with a validity of 2 years from a Nationalized / Scheduled Bank. A Certificate of Empanelment will then be issued to the Firm. The firm will not be eligible for empanelment if the PBG is not submitted.
8. IT empaneled firms should visit the Department's website <https://ditc.nagaland.gov.in> on regular basis for important updates and information.
9. The Department of IT&C reserves the right to reject any application for incomplete submission of information without assigning any reason whatsoever.



Sd/-
Tongtiliba Longkumer
Director, IT&C